

No Child Goes Hungry FPG Meeting Minutes

Time and Place: 15.30-17.00, Monday 16 March 2020, 1D01 City Hall

Present: Ellie Milone, Tony Page, Andy

Street, Archie Morrell, Sally Hogg.

Dial in: Sue Tuner

Attending: Lucy Gilbert (chair), Sacha Korsec

Apologies: Annie Oliver, Barny Haughton, David Triggie-Wells, Jari Moate, Samira Musse, Debbie Watson

1. Welcome & apologies [Lucy]

- Introductions were given and apologies made (stated above)
- Sue Tuner dialled in
- Lucy Gilbert acted as chair

2. Declarations of interest [Lucy]

- Sally Hogg declared an interest in REDACTED – comfortable decision should be made without her.
- Andy Street declared an interest in REDACTED – but had no involvement in applications which reference them.

3. Minutes and actions from last meeting [Sue]

- Previous Minutes accepted as true record
- Actions:
 - **Action 4:** [Sue & Andy to meet with a representative of REDACTED to discuss joint message] to be arranged – *carried forward*
 - **Action 6:** [Agree standard practices across all FPGs for grant decisions] No formal work has been done – *Move to create single grant decision making body but still in process so still ongoing.*
- Next Steps:
 - All next steps from previous meeting completed
 - Andy and Sally provided feedback on their work to discuss opportunities to support all projects to learn from each other;
 - Andy and Sally noted they held 2 meetings; one with voluntary sector organisations and one with the city farms.
 - Meetings went well and there was agreement it was positive work and the right thing to do.

- The meeting with the city farms did not focus on coronavirus effects but more on their day to day operation.
- The voluntary organisation meeting however heavily focused on coronavirus and what it meant for their organisations and the community.
- Built relationships in a positive way

4. Updates since last meeting [Sue]

- Sue gave an update from Quartet on Coronavirus:
 - New money coming in to help communities with coronavirus response and also highlighting to applicants that they are being flexible with what grant money is being used for (original plans may now have to be pushed back or changed due to the virus).
 - Telling grant applicants to be imaginative and creative with what can be done with the money.
- Andy provided an update regarding food sector in the city and coronavirus' impact;
 - No formal plans as of yet
 - Closure of schools will severely impact those who received free school meals.
 - Additionally closure of children centres, restaurants etc. will have big impacts.
 - A lot of community organisation won't be able to operate as normal
 - This changes extent and nature of need and how we can respond.
 - There are two main challenges: scale of need and how we deliver
 - Now looking at distributing food to door step levels not in communal events as was happening.
 - Andy receiving lots of volunteer offers in this situation which is great.
 - Hoping to provide help through community anchor organisations as they know who are the most vulnerable in their communities.
 - Also plan to work with adult social care to find out more about the most vulnerable families.
 - Looking into calling on the public to donate
 - Tony noted from a health perspective we need to be mindful of not making the situation worse e.g. not doing mass mobilisation of people.
- Ellie update;
 - Local elections postponed for a year so Marvin will stay in office.
 - Council and cabinet members in place to provide stability for next year politically.

5. Review of grant applications received to agree funding [Lucy]

- Applications have been given a score of either 1 or 2.
- Score of 1 denotes top priority, score of 2 denotes medium priority and the assessor has explained the reason for this in each case
- We've had applications worth £55,398.10

- Lucy confirmed should we want to fund all projects Quartet will try to source the extra funding and we have had confirmation from Ronnie that this should be ok.
- Board then went through applications by priority.
- **Top priority applications (scores of 1)**
 1. REDACTED
 - No objections to funding
 - Agreed to fully fund this application
 2. REDACTED
 - Funded pilot of this activity before through Quartet
 - Seems to provide great value for money
 - Agreed to fully fund
- **Priority 2 applications (scores of 2)**
 1. REDACTED
 - Originally submitted under REDACTED.
 - Over budget request of £10,172.00
 - Council not eligible to apply so have to come from partner organisation
 - David categorised as a 2 due to previous discussion around geography of applications in Knowle West.
 - Lucy suggested if we do fund this application not to fund more than the designated £10,000.
 - Discussion around YouTube cooking video element of this application and where this has gone
 - **ACTION 1: Lucy to follow up with application on YouTube Video element**
 - Agreed to fund £10,000.
 2. REDACTED
 - Due to start in April – potentially unlikely in current situation.
 - Sacha asked how this project is mixing with REDACTED approach. Lucy responded that the REDACTED project is service delivery; this application is looking to find gaps in services and co-ordinate efforts.
 - Discussion around need of joining up of activity in Knowle West.
 - Conclusion that this initiative will serve as a tester to this joined up/layered approach and if it works to support systems change.
 - **ACTION 2: Lucy to check with group or on the full application how REDACTED are specifically targeting families.**
 - Good example of tackling issue at community level.
 - Agreed to fully fund.

3. REDACTED

- Requested 60% of total cost
- Applicant is council funded but there is precedent at Quartet for supporting this kind of organisation.
- From health perspective it is a target area.
- Good for geographic spread.
- Agreed to fully fund.

4. REDACTED

- There was acknowledgment that Avonmouth is in need of funding
- It is a large food desert
- Agreed to fully fund.

- David Triggles-Wells (assessor) asked the panel to consider how far we are happy to support same groups on different applications? FPG discussed this:
 - E.g. REDACTED is the main applicant or partner on 4 of the applications submitted.
 - Sally noted that REDACTED is an expert in their area so she is happy to fund several of their applications.
 - Lucy noted we asked REDACTED to get involved in at least one of the applications, to ensure shared expertise and to capacity-build a new initiative.
 - Tony noted sustainability is important but we want to keep open for others.
 - Andy noted it is helpful to see them in more than one project as they bring a helpful consistent approach. But might be concerned that they are over-exposing themselves in terms of their ability to deliver on multiple projects.
 - Lucy noted this approach will be fed into future City Funds grant guidelines.

6. **AOB and next meeting [Sue]**

- Sue thanked group for their time and effort in this process.
- Sacha noted the work has been helpful as he will be able to talk about and show how initiatives are funded and how they are chosen.
- Supposed to have an event in early May to publicise grants and investments but we will have to change this in light of current circumstances. But we will announce funding in a full press release in due course.
- Board agreed they are happy for Quartet to write to groups regarding flexibility in use of grant money due to the Covid-19 outbreak but we will still need oversight of the funding and what groups plan to do.
- Agreement to ask groups to submit their proposed change in plans in light of current uncertainty.



- Happy to delegate to Quartet to agree any revised plans from applicants as a result of the coronavirus crisis.